



Photographer: Sharonda Shelley

212 Hwy 49 N, Suite 1800, Byron, GA 31008

If your shoot or event is booked for a Sunday, there will be an additional \$50 fee added to your service

The studio is sanitized following each shoot.

First name \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Event Details: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_

NOTE FROM THE PHOTOGRAPHER:

**PLEASE READ CONTRACT IN ITS ENTIRETY!!**

Thank you so much for booking with Sat Jae's Photography! I am excited to capture your images. Please take the time to go over this contract in its entirety. This agreement contains the entire understanding between "Sat Jae's Photography" and the client. It supersedes all prior and simultaneous agreements between the parties involved. The only way to add or change this agreement is to do so in writing signed by all parties.

Please bring positive energy and an awesome smile! There will not be any rudeness or disrespect tolerated. If you have any questions, or want any tips, please reach out and I will assist you to the best of my abilities. I look forward to meeting you!

**CAN I BRING MY OWN PROPS?**

Any props you have are welcome for services that do not include props. Please view the service description to determine if props are included in your service.

**CANCELLATION/ CHANGES TO YOUR APPONTMENT**

If client wishes to cancel their booking with "Sat Jae's Photography," the photographer requires a 24-hour notice (all retainer fee is NON-REFUNDABLE). This notice allows "Sat Jae's Photography" to offer their service to another potential client that is searching for photography needs. Please adhere to this request or be subject to an additional charge on your next photo shoot. If you choose to pay in full prior to

your appointment, your photoshoot can be rescheduled for another date. Changes to the date and/or time of your appointment will require another retainer fee. Please make sure that you are sure about the date and time that you have selected before booking.

### **ARRIVAL TIME**

The photographer asks that the client arrive 10-15 minutes prior to their scheduled booking time. This time allows both the photographer and client to properly prepare for the shoot. The total amount of minutes that the client is late will be deducted from the shoot and the session still must be paid in full before the session begins. For example, your session is scheduled for 1 hour and you are 30 minutes late you will have 30 minutes remaining and your remaining balance will still need to be paid in full.

### **IMAGE TURNAROUND**

Please allow 7-10 business days (business days do NOT include weekends or holidays) for all images to be completed. During this time frame, there should be NO phone calls, instant messages, or text messages asking the photographer when photos will be ready. All concerns, if any, should only be made on the 11th day. For all events such as banquets, baby showers, conference etc. 14-21 (business days do NOT include weekends or holidays). Client may or may not have a sneak peek of images on photographer's social media. If your images are chosen for a sneak peek, then the sneak peek will be available 24-48 hours (about 2 days) after the shoot. **Any client who needs images sooner than standard turnaround time will have to pay a \$50 rush fee at the time of the shoot. The time frame for rush images is 2-3 business days. There's an additional \$100 rush for baby shower, birthday parties, banquet etc. The time frame is 7-10 business days.**

### **HOW WILL I RECEIVE MY IMAGES?**

Client will receive photos on digital download with print release for personal use. The images MUST be downloaded from the link because the link does not remain active forever. Digital download includes images for printing and may be used on the web, Facebook, or email.

### **WILL MY IMAGES APPEAR ON SOCIAL MEDIA PLATFORMS?**

Photographer reserves the right to use negatives, RAW images, edited images and/or reproductions for advertising, display, publication, or other purposes, not restricted to use on the web, Facebook, business cards, or posters. It is not mandatory for the photographer to post your images on social media. If you do not want any of your images posted on social media for personal reasons, please let the photographer know. Boudoir session or not posted on social media without the client's permission. The client selects the images he/or she would like to see on social media for boudoir session ONLY.

### **WILL YOU EDIT MY PHOTOS**

Photographer retains the right to retouch the photographs and omit any image. It is understood that the photographer will NOT deliver every exposure taken. Client agrees to abide by the photographer's retouch decisions and will not request photos. If the client chooses not to hire a professional makeup artist, then the photographer is not responsible for retouching every blemish. There will be an additional \$15 fee per image for

additional edits.

### **HOW MANY IMAGES/POSES WILL I GET?**

Standard shoots (personal, maternity, couple, etc.) will receive 35-50 digital images for an hour session (depends on the cooperation of the client(s) and time management of the client. Once all images are completed, the client will receive an email with a link to the images. Anyone with the link has permission to purchase any of the photos. All images can be downloaded for free and/or can be purchased from the site and be mailed directly to your home. Photos can also be saved to a device and taken to a local print shop, such as Walmart, Sam's, etc. (must have print release from photographer).

### **COOPERATION**

The client agrees to cooperate and communicate with photographer to yield the best results of their photos. Photographer is not responsible if the key individuals fail to cooperate or appear during the photography session or for missed images due to details not revealed to photographer. The photographer will end the shoot if any disrespect comes from the subject or the additional person that is accompany with the model.

## STUDIO SESSION

If client wishes to book a studio session, only one (1) additional person is allowed to accompany the client. Absolutely no other individual will be allowed in the area in which the photographer is working with the client unless explicit permission is given by the photographer. The photographer asks that there be **NO "BEHIND THE SCENES" PHOTOS OR VIDEOS.**

## HOUSE RULES

1. Sat Jae's Photography is not responsible for any injuries that may occur due to client negligence. Kids are NOT allowed to run around the studio. If kids run around, the session will be cancelled, and retainer fee will not be refunded
2. Only 1 additional person who is not being photographed is allowed.
3. Sat Jae's Photography is not responsible for any items left at the studio.
4. **\*\*Please notify photographer if you have previously tested positive, been exposed to, or show any symptoms of COVID-19\*\***

The studio is sanitized following each shoot.

## EVENTS

If client wishes to book for an event, please include details regarding space and lighting under the "Event Details" portion of this contract. If event is to occur on a Sunday, there will be an additional \$50 fee. Total fee for event MUST be PAID IN FULL PRIOR TO THE EVENT.

## RESERVATION

Upon your signature, photographer will reserve the time and date agreed upon, and will not make other reservations for that time and date. The client understands and agrees that **NON-REFUNDABLE** retainer fee will be due once contract is signed for all bookings. The remaining balance will be due the day of the event before the photo shoot begins.

## PRE-EVENT CONSULTATION

"Sat Jae's Photography" provides a mandatory Pre-Event Consultation. This consultation can be done by telephone or in person. This consultation is to ensure that there is understanding of the expectations and concerns of all parties involved. All events such as baby showers, banquets etc. must be paid in full before photographer arrives at the location. The event attendees may also purchase their photo that are taking in front of backdrop and the photo will be ship to the attendee. There will be no disrespect towards the photographer or the photographer assistants. If the photographer must stay longer at any

event, longer than the agreed time an additional fee of \$75 per hour must be paid before the photographer stays.

**RETAKES**

FREE Photo Shoot Retakes are ONLY available on the following: If the error or damage was caused by “Sat Jae’s Photography.” (Ex. Camera issues and/or neglect on photographer behalf)

If Client wants a retake due to their own personal reason, then “Sat Jae’s Photography” will happily reschedule a retake but at the client’s expense.

**TRAVEL MILEAGE**

If photographer must travel outside of the company’s city limits, there will be a .57 per mile charge added to the clients remaining balance.

By signing below and/or and moving forward and paying your online retainer fee, you agree and accept all terms of this contract.

\_\_\_\_\_

(PRINT NAME)

\_\_\_\_\_

(SIGN NAME)

\_\_\_\_\_

(DATE)